



Minutes  
Audit Committee  
Greater Hartford Transit District  
Hartford, Connecticut

June 16, 2020

Kevin McKernan, Committee Chair  
Presiding.....

At 5:44 P.M., Mr. McKernan called the Meeting of the Audit Committee of the Greater Hartford Transit District (the "District") to order remotely by way of a "Go-To-Meeting". Committee members present included Kevin McKernan and Mary Oliver. Leslie Zoll and Grace Musiitwa of Blum Shapiro and Company were also in attendance. Vicki Shotland, Executive Director, and Nhan Vo-Le, Director of Fiscal and Administrative Services, represented District management. Ms. Vo-Le served as Acting Committee Secretary.

Ms. Zoll provided an overview of the audit process for the fiscal year 2020 including objective of the audit, responsibilities, audit scope, materiality, audit approach, and engagement team. Blum Shapiro will audit the financial statements of the District and prepare both of the State and Federal Single Audit Reports. The schedules for the preliminary and final audits are: the weeks of June 8<sup>th</sup> and August 10<sup>th</sup> & August 17<sup>th</sup>; respectively. There is none to report in terms of GASB Statements. The Committee members could follow up with Ms. Zoll via email if they have any questions or concerns.

There being no further business brought before the Committee, Ms. Oliver moved adjournment and Mr. McKernan adjourned the meeting at 5:53 P.M.

Respectfully Submitted,

A handwritten signature in blue ink that reads "Nhan Vo-Le".

Nhan Vo-Le  
Acting Committee Secretary

Posted: June 17, 2020